

Job description

About Midlands Air Ambulance Charity (MAAC)

Established in 1991, Midlands Air Ambulance Charity is responsible for providing pre-hospital critical care across the six Midlands counties of: Gloucestershire, Herefordshire, Shropshire, the West Midlands and Worcestershire. The charity also delivers secondary cover to surrounding areas, such as Warwickshire and mid Wales. Our services are provided by operating three air ambulance helicopters and three critical care cars, which serves the growing Midlands population of six million plus people.

Our organisation is registered with the Care Quality Commission (CQC) as an independent health care provider. To fund our operations, we rely on the generous support of public via donations and income from our expanding portfolio of charity shops, which currently comprises of nine retail operations, located in Wellington, Shrewsbury, Walsall, West Bromwich, Newcastle under Lyme, Gloucester, Merry Hill, Hereford and Stoke-on-Trent. We set our standards in line with leading industry bodies such as the Fundraising Regulator, The Charity Commission and the Charity Retail Association.

During the last 30 plus years, our service has undertaken approximately 74,000 missions, rapidly reaching and treating the most critically unwell and injured patients.

About the role

We are seeking an outstanding candidate to join an ambitious and forward-thinking charity to ensure the smooth running of our Stoke on Trent shop. To assist the Shop Manager with all aspects of the charity shop, including volunteers, customer service, stock management, financial records, administration, compliance. Promoting the work of the Midlands Air Ambulance Charity and take responsibility of managing the shop when the shop manager is absent. **Please note this role requires the candidate to work every Sunday and some hours during the week.**

About you

You will have experience of supervising and working within the charity or not for profit sectors alongside significant retail knowledge and experience.

Demonstrating emotional intelligence, it is essential that you are a strong team player and can inspire and motivate those around you. You will be highly organised with the ability to prioritise as well as bringing excellent communication skills with the confidence to provide excellent customer service internally and externally.

If you are looking to join a supportive and high-functioning team and bring a clear alignment to the mission and values of the Charity, then we would welcome your application.

You will join a friendly and inclusive team which provides support for the charity's vital life-saving service. Following completion of a six-month probationary period, we offer up to 6% employer pension contributions, a health cash plan which covers a wide range of healthcare treatments and life insurance.

How to apply:

Please send a full up to date CV with covering letter to introduce yourself and highlighting key achievements and experience relevant to the role and send to the email address stated.

*****STRICTLY NO AGENCIES*****

Please note that Midlands Air Ambulance Charity reserves the right to bring forward the closing date of any of its job vacancies if we receive a suitable number of quality applications from which to make a shortlist. Therefore, we recommend that you apply as soon as possible rather than wait until the published closing date.

Job Type: Part-time 9 hours

Salary: £11.44 per hour

Benefits:

- Company pension

Schedule:

- Day shift
- Weekend availability

Experience:

- Retail sales: 1 year (required)

Work Location: In person